



# SDPPA Grant Application Form

Please read the SDPPA grant guidelines carefully before completing this application form. All applications must be received in writing by the grant round deadline, as advised by the SDPPA Management Committee.

**Your application should be no more than 4 A4 pages, addressing the criteria below. Quotes (if any) should be attached to your application.**

## **ORGANISATION DETAILS**

Organisation Name:

Organisation Type:

Principal Place of Activity:

Postal Address:

Email address:

Contact Name:

Position in Organisation:

Contact Persons Phone:

Contact Persons Email:

Website:

Incorporation Number (if applicable):

Number of active members:

Statement of your Organisation's Objectives/Purpose (max 50 words):

## **PROJECT:**

*Describe the project or activity you are seeking funding for.*

Project Name:

Short Description (100 words):

Date of program/project commencement:

**LOCATION:** *Must be within the boundaries of the Samford and surrounds (4520) district, or the circulation area of The Village Pump.*

Physical address of project:

## **PROJECT NEED AND COMMUNITY BENEFIT STATEMENT:**

How did you identify the need and how will it benefit the community? (100 words)

How does the project meet the grant objectives? (100 words) (refer to Grant Guidelines)

How will you measure the projects benefit? (100 words)

**FUNDING:**

Total amount of project:

Funding request from SDPPA:

Funds you will be contributing (if any):

How will the funds be spent and how were expenses calculated? (50 words). *Please attach an itemised budget to this application.*

Where is other funding coming from (if applicable)?

**DECLARATION**

*This declaration must be signed by the organisation's President or equivalent representative.*

I confirm that all information contained in this application is accurate and I agree to acquit any grant provided as required by the SDPPA.

Name:

Position within Organisation:

Signature:

**SUBMITTING APPLICATION**

Please submit your application either by e-mailing [secretary@samfordprogress.org.au](mailto:secretary@samfordprogress.org.au) or mailing to:  
The Secretary, SDPPA, PO Box 94, SAMFORD, QLD 4520.

For further information, please contact the SDPPA Secretary: [secretary@samfordprogress.org.au](mailto:secretary@samfordprogress.org.au).